

EAST HANOVER TOWNSHIP BOARD OF EDUCATION
Public Work Session March 16, 2009
MINUTES
6:30 p.m.

(Formal action may or may not be taken on the following)

Mr. Sullivan called the meeting to order at 6:30 pm. He read the open public meetings statement and lead the public in the flag salute.

CALL TO ORDER OPEN PUBLIC MEETINGS' STATEMENT

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advanced notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the East Hanover Township Board of Education has caused notice of this meeting to be forwarded to the Daily Record as official newspaper of the East Hanover Township Board of Education and posted in the Board Office, 20 School Avenue, and forwarded to the Township Clerk.

The mission of the East Hanover School District is to prepare our young people to be positive, contributing members of society. Through a diversified curriculum which incorporates the expectation that all students achieve the New Jersey Core Curriculum Content Standards (NJCCCS) at all grade levels and a school environment that fosters self-esteem, independent thinking, and respect for individual differences, we provide our students with the skills and experiences necessary to assist them in achieving their fullest potential as unique individuals and to meet the challenges of life.

Assistance for persons with disabilities for the purpose of attending this or any other district meeting/function can be obtained by contacting the Board Secretary's office at 973/887-2112 (x100).

PLEDGE OF ALLEGIANCE

ROLL CALL

Present: Mr. Hadley, Mr. Barisciano, Mr. Brunini, Mrs. Pfund-Olsen, Mr. Sullivan, Mr. Gibbons

Absent: Mr. Troise

Also Present: Mr. Santos, Superintendent
Mr. Vilardi, Business Administrator/Board Secretary

PUBLIC COMMENTS

A representative from the Work Family Connection addressed the Board and requested that the Board not increase the rates for next year.

SUPERINTENDENT'S REPORT

Mr. Santos introduced Ms. Quinn, Principal of Frank J. Smith School, who indicated that March is "Art Month" and it was her privilege in introducing Mr. Maag, the District K-5 Art Teacher. Mr. Maag gave a power point presentation of the K-5 art program. The Board thanked Mr. Maag, along with Ms. Shott, the art teacher at the Middle School for their excellent work.

Motion by Mr. Brunini, seconded by Mr. Gibbons to go into Executive Session at 7:15 pm.

EXECUTIVE SESSION

WHEREAS, C.231, P.L. 1975, also known as the Sunshine Law, authorizes a public body to meet in executive or private session under certain limited circumstances; and WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such an executive or private session:

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE EAST HANOVER TOWNSHIP SCHOOL DISTRICT:

1. That it does hereby determine that it is necessary to meet in Executive Session on March 16, 2009, at 7:15 p.m. to discuss matters involving negotiations, litigation, and personnel.
2. That the matter discussed will be made public if and when confidentiality is no longer required and action pursuant to said discussion shall take place only at a public meeting.

Formal action will be taken upon return from Executive Session.

The Board reconvened at 7:34 p.m.

SUPERINTENDENT'S REPORT-continued

Mr. Santos reported that the husband of a staff member passed away. He also reviewed the attendance, overtime and enrollments for February. He added that the Education Committee met and the Work Family Connection was discussed. Mr. Santos reported that two parents have written to the Board regarding the inclusion of a K-5 Italian Program. Mr. Santos added that initially requests were made for a K-5 Italian Teacher and a K-8 Math Specialist; however, since the Budget was \$600,000 over the allowable limit, the programs were not included in the 2009-10 budget.

Mr. Sullivan read the letters into the record.

Mr. Santos reported that he will be presenting the budget to the Republican Club on March 23, 2009, at 7:00 p.m. and requested Board members to join him. He asked the Board members to contact him if they could attend. He also indicated that a meeting would be held on March 18, 2009, with the County Superintendent of Schools and on March 19, 2009, with the Morris County School Boards regarding regionalization and consolidation.

COMMITTEE REPORTS

Finance - Mr. Sullivan reported that the Board has received the Budget details and if anyone has any questions, they should contact the Administration. He added that the district did not receive any additional school aid.

Personnel - None

Policy/Public Relations - Mrs. Pfund-Olsen reported that a meeting was held on March 11, 2009, and the policies are on the Agenda for the first reading.

Buildings & Grounds/Transportation - None

Education/Technology - Mrs. Pfund-Olsen reported that the Middle School has received a three year Grant for summer programs at the Middle School from Novartis. It will be for forty 7th graders. More information will be forthcoming. She added that the district is looking at integrating a Pre-School class which will include students on a tuition basis.

Negotiations - None

CONSENT AGENDA: (The following resolutions are presented for your consideration pursuant to Board of Education Bylaw 164.)

Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to move all items on the Regular Agenda, with a revision to Item #5 of the Finance section and the addendum of item #9 to the Finance Section, as a Consent Agenda.

Roll Call - all 6 Yes

MINUTES

1. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the minutes of the February 9, 2009, regular public meeting. (Doc. M-1)

Unanimously approved by roll call vote.

2. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the minutes of the February 23, 2009, regular public meeting. (Doc. M-2)

Unanimously approved by roll call vote.

3. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the minutes of the February 23, 2009, executive session. (Doc. M-3)

Unanimously approved by roll call vote.

PERSONNEL

1. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve/ratify the adjustment to the salary of Galen Yost from \$50,295 approved at the January 26, 2009, Regular Public Meeting to \$50,285 effective February 20, 2009.

Unanimously approved by roll call vote.

2. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the medical leave request for Krista Breese, Grade 3 Inclusion Teacher, Central School, with pay for accumulated sick leave and personal days and without pay if time exceeds available sick leave and personal days, effective March 9, 2009, through April 20, 2009. (Doc. P-1)

Unanimously approved by roll call vote.

3. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the medical leave request for Marie Villani, K-2 Part-time Basic Skills Teacher, Frank J. Smith School, with pay for accumulated sick leave and without pay if time exceeds available sick leave, effective March 4, 2009, through April 20, 2009. (Doc. P-2)

Unanimously approved by roll call vote.

4. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve/ratify revising the disability maternity leave request approved at the November 17, 2008, Board of Education meeting for Lisa Treamont, Grade 7 Language Arts Teacher, Middle School, with pay for accumulated sick leave and personal days and without pay if time exceeds available sick and personal leave, effective February 24, 2009, through April 24, 2009, revised to **January 27, 2009, through March 27, 2009.**

Unanimously approved by roll call vote.

5. Approve/Ratify revising the request for FFMLA and NJFMLA approved at the November 17, 2008, Board of Education meeting for Lisa Treamont, Grade 7 Language Arts Teacher, Middle School, without pay and with medical benefits to begin April 25, 2009, through June 30, 2009, revised to **March 28, 2009, through June 30, 2009.**

Unanimously approved by roll call vote.

6. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve/ratify revising the disability maternity leave request approved at the November 17, 2008, Board of Education meeting for Geraldine Gubitosa, K-2 Resource Center Teacher, Frank J. Smith School, with pay for accumulated sick leave and personal days and without pay if time exceeds available sick and personal leave, effective February 16, 2009, through March 23, 2009, revised to **January 15, 2009, through March 15, 2009.**

Unanimously approved by roll call vote.

7. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve/ratify revising the request for FFMLA approved at the November 17, 2009, Board of Education meeting for Geraldine Gubitosa, K-2 Resource Center Teacher, Frank J. Smith School, without pay and with medical benefits to begin March 24, 2009, through May 3, 2009, revised to **March 16, 2009, through May 3, 2009.**

Unanimously approved by roll call vote.

8. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the following recommendation for appointment to the district substitute lists.

Krystina Aiello	Substitute Teacher
Karen Barrasso	Substitute Teacher
Adele Caruso	Substitute Instructional Aide
Aggie Minniti	Substitute Instructional Aide
Jeanne Panayiotou	Substitute Instructional Aide
Beth Riemer-Schachtel	Substitute Teacher
Kay Schalkoff	Substitute Secretary

Unanimously approved by roll call vote.

EDUCATION

1. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the attached proposal to establish a spring track program. The program will be funded in the amount of \$2,149 from the Middle School 2008-09 budget. (Doc. E-1)

Unanimously approved by roll call vote.

2. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the following course approval application for potential reimbursement:

<u>Staff Member</u>	<u>College</u>	<u>Course</u>	<u>Dates</u>	<u>Cr.</u>
Maureen Dorney	Marygrove	Strategies for Literacy Instruction- Phonics, Vocabulary, and Fluency	6/09-8/09	3
Barbara Zahn	Marygrove	Strategies for Literacy Instruction- Phonics, Vocabulary, and Fluency	6/09-8/09	3

Unanimously approved by roll call vote.

POLICY

1. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve Policy and Procedure Statements 1 through 19 for eligibility under Part B of the IDEA for 2008-2009 and submit the required Statement of Assurance to the Executive County Superintendent. (Doc. PL-1)

Unanimously approved by roll call vote.

2. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to abolish Regulation 2460.05 Special Education - Exemption From Statement Testing. (Doc. PL-2)

Unanimously approved by roll call vote.

3. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to abolish Regulation 2460.10 Special Education - Maintenance, Access to and Confidentiality of Student Records. (Doc. PL-3)

Unanimously approved by roll call vote.

4. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to abolish Regulation 2460.14 Special Education - In-Service Training. (Doc. PL-4)

Unanimously approved by roll call vote.

5. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the first reading of Policy 2460 Special Education. (Doc. PL-5)

Unanimously approved by roll call vote.

6. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the first reading of Regulation R2460 Special Education. (Doc. PL-6)

Unanimously approved by roll call vote.

7. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the first reading of Regulation R2460.1 Special Education - Location, Identification, and Referral. (Doc. PL-7)

Unanimously approved by roll call vote.

8. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the first reading of Regulation R2460.8 Special Education - Free and Appropriate Public Education. (Doc. PL-8)

Unanimously approved by roll call vote.

9. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the first reading of Regulation R2460.9 Special Education - Transition From Early Intervention Programs to Preschool Programs. (Doc. PL-9)

Unanimously approved by roll call vote.

10. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the first reading of Regulation R2460.16 Special Education - Instructional Material to Blind or Print-Disabled Pupils. (Doc. PL-10)

Unanimously approved by roll call vote.

11. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the first reading of Policy 2467 Surrogate Parents and Foster Parents. (Doc. PL-11)

Unanimously approved by roll call vote.

FINANCE

1. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the attached travel and related expenses. (Doc. F-1)

Unanimously approved by roll call vote.

2. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the contracts for services to East Hanover's Special Education Programs as attached. (Doc. F-2)

Unanimously approved by roll call vote.

3. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the donation of a used cello, estimated worth \$300, by Mary Cucciniello to the Frank J. Smith and Central Schools' music programs. (Doc. F-3)

Unanimously approved by roll call vote.

4. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the following bills list dated March 16, 2009, for the 2008-09 school year for Check #34825 through Check #34888 in the total amount of \$408,410.40. (Doc. F-4)

Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the payroll disbursement for February 27, 2009, in the total amount of \$538,740.71. (Doc. F-5)

Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the payroll disbursement for March 13, 2009, in the total amount of \$578,516.50. (Doc. F-6)

Unanimously approved by roll call vote.

5. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the submission of the 2009-10 Tentative School Budget to the Morris County Superintendent of Schools for review and approval in the following amounts:

General Fund	\$17,800,874
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Special Revenue Fund	\$ 360,879
Debt Service	<u>\$ 846,839</u>
TOTAL	\$19,008,592

Requiring a tax levy of:

General Fund	\$16,471,192
Debt Service	\$ 846,839

Be It Further Resolved, that whereas school district policies #3440 and #4440, "Job Expenses" and N.J.A.C. 6A:23B-1.2(b) provides that the Board of Education shall establish in the annual school budget a maximum expenditure amount that may be allotted for such travel and expense reimbursement for the 2009-2010 school year.

Now Therefore Be It Resolved, that the East Hanover Township Board of Education hereby establishes the school district travel maximum for the 2009-2010 school year at the sum of \$7,000.

Be It Further Resolved, that the School Business Administrator shall track and record these costs to ensure that the maximum amount is not exceeded.

Unanimously approved by roll call vote.

6. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the date of Monday, March 30, 2009, at 6:30 p.m. for the public hearing and adoption of the 2009-10 Annual School Budget, followed by a regular public meeting. The meeting shall be held at the East Hanover Middle School Auditorium, 477 Ridgedale Avenue, East Hanover, New Jersey.

Unanimously approved by roll call vote.

7. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the 2008-09 School Year Joint Transportation Agreement with the Sussex County Cooperative. (Doc. F-7)

Unanimously approved by roll call vote.

8. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the closing of Account #7863524836 and the transfer of \$69.58 to the Board's General Fund for Debt Service.

Unanimously approved by roll call vote.

9. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve the transfers for the 2008-2009 school year as listed below:

FROM

<u>ACCOUNT #</u>	
11-000-219-320-05	1,018.00
11-000-230-610-06	1,100.00
Misc. Revenue	<u>176,500.00</u>
TOTAL	178,618.00

TO

ACCOUNT #	
11-000-219-110-05	1,018.00
11-000-230-585-07	1,000.00
11-000-230-590-07	100.00
11-000-230-895-07	11,500.00
11-000-251-330-07	6,000.00
11-000-252-340-09	3,000.00
11-000-252-610-09	15,000.00
11-000-261-420-08	5,000.00
11-000-261-610-08	5,000.00
11-000-262-300-08	2,000.00
11-000-270-600-10	5,700.00
11-190-100-610-01	30,000.00
11-190-100-610-02	40,000.00
12-000-260-730-08	35,000.00
12-000-270-733-10	<u>18,300.00</u>
	178,618.00

Unanimously approved by roll call vote.

BUILDINGS & GROUNDS

1. Mr. Hadley moved and Mrs. Pfund-Olsen seconded the motion to approve/ratify the applications for building use for the organizations listed on the attached. (Doc. B&G-1)

Unanimously approved by roll call vote.

OLD BUSINESS

Mr. Sullivan reported that 19 resumes have been received for the Superintendent's position.

After some discussion there was a motion by Mrs. Pfund-Olsen, seconded by Mr. Barisciano to approve the following:

Approve the contract with the Work Family Connection for the 2009-2010 summer and school year program with the addition of \$25.00 facility use fees for each building during the summer and school year programs.

Several parents spoke and requested that the increase not be approved.

Roll call all 6 yes.

NEW BUSINESS

Mr. Hadley moved and Mr. Barisciano seconded the motion to approve the appointment of Angelo Vilardi as Business Administrator/Board Secretary as per the contract with the Educational Services Commission of Morris County.

Roll call all 6 Yes.

PUBLIC COMMENTS

Mr. Barisciano indicated that there appears to be interest in the K-5 Italian Program and he would like to have it reviewed for the 2010-2011 school year.

ADJOURNMENT

Mr. Sullivan moved and Mr. Hadley seconded the motion to adjourn the meeting at 8:18 p.m.

Unanimously approved by roll call vote.

Respectfully submitted,

Angelo Vilardi
Business Administrator/Board Secretary

AV/cg